



Minutes of the meeting of the Parish Council held on Monday 9 May 2022

Present:	Councillors: J Brown (Chair), E Kinder, L Street and L Crook		
In attendance:	Committee Clerk, Councillor D Birtwhistle and David Borland (resident)		
Meeting started:	19:00	Meeting closed:	20:50

22/057 APOLOGIES FOR ABSENCE.

Apologies were received from Parish Cllr: D Chiappi.

22/058 DECLARATIONS OF DISCLOSABLE PECUNIARY AND OTHER REGISTRABLE AND NON-REGISTRABLE INTERESTS.

There were no declarations of interests.

22/059 TO CONSIDER THE MINUTES FROM THE PREVIOUS MEETING.

Minutes of the 04/04/2022 meeting were approved as a correct record and signed by the Chair.

22/060 PUBLIC PARTICIPATION.

David Borland a resident of Barrow updated members on his recent engagement with the Ombudsman regarding the 'unauthorised' felling of trees covered by a preservation order and the role of RVBC in the matter.

22/061 FINANCE REPORT.

The Clerk submitted a report to seek approval for the payments shown in the table below.

RESOLVED THAT COMMITTEE:

Approve the following payments:

Ref.	Payee	Description	Gross £	VAT £	Net £	Due
	Oaklea Gardening	Garden maintenance for April 2022	56.25	0.00	56.25	30/04/22
04-LT680-QPBA	Corido Approved (minute 22/053)	Jubilee Bench (incl. £40 delivery charge)	667.99	111.33	556.66	13/05/22
JM1932	Whalley Educational Foundation	Hire of Calder Room for April Council Meeting	26.00	0.00	26.00	19/05/22
	Stuart McGregor (volunteer and ex. councillor)	Expenses in painting Barrow signpost	44.00	0.00	44.00	13/05/22
Totals £:			794.24	111.33	682.91	

22/062 PARISHONER CONSULTATION.

The Clerk submitted a report seeking approval of the Draft Terms of Reference as attached to the Report as Appendix 1.

Members were reminded that at the meeting held on 4 April 2022 they agreed to set up a working group that would consider how best to consult with parishioners to ensure their views were reflected in the Council's decision-making process. That report also noted that If members approved the setting up of a Working Group, such a group would require a Terms of Reference.

RESOLVED THAT COMMITTEE:

1. Approve the Draft Terms of Reference as set out in Appendix 1 to the report.
2. Nominate Councillors: L Street, L Crook, E Kinder and D Chiappi to members of the Working Group
3. Authorise the Clerk if necessary, to co-opt suitable parishioners onto the Working Group.

22/063 PARISH AMENITIES.

The Clerk submitted a report seeking members approval to purchase of a new notice board, a new bench to replace the one located at Trafford Gardens, to improve the small pocket of land near the Barrow sign and to improve the flower beds on Trafford Gardens.

RESOLVED THAT COMMITTEE:

1. Approve the purchase and installation of a new noticeboard as set out in the report. The board to be coloured green.
2. Approve the purchase and installation of a new bench as set out in the report. The Parish Consultation Working Group to consider what to do with the plaque on the existing bench.
3. Approve, subject to the necessary permissions and approvals being obtained, the expenditure of no more than £200 to improve the pocket of land near the Barrow sign.
4. Approve expenditure to improve the flower beds fronting Trafford Gardens as set out in the report. This approval is subject to:
 - a. Discussions with Oaklea Gardens on what maintenance work is required going forward and the plants chosen for the beds.
 - b. Agreement that residents fronting Trafford Gardens will water any new plants.
5. Approve expenditure of up to £25 to replant the planter under the noticeboard as set out in the report.

Authorise the Clerk to contact RVBC to see if they have any benches they can donate to the Council.

22/064 RENTING SPACE AT THE REAR OF OLD ROW

The Clerk submitted a report requesting members to consider a request to rent space on the land at the rear of Old Row (behind the disused public house) for the sale of pizzas.

RESOLVED THAT COMMITTEE:

Approve the application in principle with the provision that the Council first improve the surface of the car park.

Members also noted that:

- a. Any future agreement to rent space should be on a rolling 2-month basis and as the park is used by the residents of the village, the patrons of the local public house and people dropping off and picking up their children from the nearby primary school, a suitable space cannot be guaranteed to be available when required.
- b. They would look to organise volunteers to help improve the car park.

22/065 PLANNING REPORT

The Clerk submitted a report informing members of the relevant planning applications that had been submitted since the last meeting.

RESOLVED THAT COMMITTEE:

Authorise the Clerk to investigate any possible breach of planning regulations relating to the fence height at the rear of houses on Whiteacre Lane.

22/066 INSPECTION OF TREES ON LAND OWNED BY THE COUNCIL.

The Clerk presented the Tree Condition Survey which had been commissioned by the Council. The survey noted that three trees should be felled with one tree needing immediate action.

RESOLVED THAT COMMITTEE:

Authorise the Clerk to get quotes for tree felling and report back to members at an early opportunity.

22/067 BESPOKE EMAIL ADDRESS

The Clerk reminded members that they need to contact the Easy Web Team regarding the switch to the new email format.

22/068 JUBILEE CELEBRATIONS

The Clerk informed Members that he had approval from LCC for erecting bunting on Trafford Gardens and the small roundabout at Barrow Brook between 19 May and 7 August and that he had contacted the Lengthsman to carry out the work.

The Clerk also informed members that the provisional date for delivery of the 'Jubilee' bench was 14 June.

RESOLVED THAT COMMITTEE:

Authorise the Clerk to inform RVBC that the location of the Jubilee commemorative tree that RVBC are donating to each parish is to be near the picnic tables left of the Hey Road entrance to the Playing Fields.

22/069 BANKING FACILITIES

The Clerk informed Members that the transfer from Barclays Bank to the Unity Trust Bank should be complete by 18 May. The Clerk also informed members that Unity Trust would write to those members would be able to authorise payments in the coming days.

22/070 UPDATES FROM COUNCILLORS

Councillor Street informed Members that he had resigned as school governor to Barrow URC Primary School. Councillor Birtwistle updated members on progress with Rowland Homes.

RESOLVED THAT COMMITTEE:

Authorise the Clerk to prepare a report on the Barrow Woodland Path and report back to a future meeting of the Committee.

22/071 DATE OF NEXT MEETING

The next meetings are scheduled as follows:

Monday 30 May 2022 at 6:30pm – Annual Open Parish Meeting

Monday 30 May 2022 at 7:00pm – Annual Meeting of the Council.

By Virtue of paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972, the press and public were excluded from the next agenda item.

22/072 BURIAL COMMITTEE

Councillor Brown updated members on matters relating to the Burial Committee.

Signed by Chair:

Date: